## **Revised Draft Proposed Rules**

## Office of the Colorado Secretary of State Election Rules 8 CCR 1505-1

## July 28, 2011

## **Disclaimer**:

The proposed draft rules have changed. This draft supersedes the preliminary draft that was issued with the Notice of Proposed Rulemaking on June 30, 2011. These revised proposed rules will be considered at the August 2, 2011 rulemaking hearing.

In accordance with the State Administrative Procedure Act, this revised draft is made available to the public and a copy is posted on the Department of State's website.<sup>1</sup>

Proposed additions to the current rules are reflected in SMALL CAPS.

Proposed deletions from current rules are shown in stricken type.

Shading indicates revisions from the previous draft.

Annotations may be included.

- 1 Rule 2.11 would be amended as follows:
- 2 2.11 For the purposes of section 1-2-605(4)(a), C.R.S., an update to a voter's registration information to change the voter's status from inactive to active must be provided to the county clerk and recorder by any of the following ways:
- 5 a. A signed written request, delivered in person or by U.S. mail, fax, or PDF attachment to an email; or
- 7 b. Oral request in person when voter presents identification.
- 8 2.11.1 In the case of the applicant's inability to sign, the elector's mark shall be witnessed by another person. A STAMPED SIGNATURE SHALL BE TREATED AS A SIGNATURE AND NOT A MARK AND DOES NOT REQUIRE A WITNESS.
- 11 Rule 2.12 would be amended as follows:
- 12 2.12 Registration of Address Confidentiality Program (ACP) Electors
- 13 2.12.1 When an ACP participant registers to vote by mail, the elector shall provide identification pursuant to Rule 30.3 and a copy of his/her ACP Authorization Card.

<sup>&</sup>lt;sup>1</sup> Section 24-4-103(4)(a), C.R.S. (2010). "[A]ny proposed rule or revised proposed rule by an agency which is to be considered at the public hearing...shall be made available to any person at least five days prior to said hearing."

1 2.12.2 ACP participants shall be registered to vote as permanent mail-in ballot voters. Nothing 2 in this rule shall preclude a participant from surrendering his/her mail-in ballot in the 3 same manner as other permanent mail-in ballot voters. 4 2.12.3 Pursuant to section 24-21-208(3)(a)-24-30-2108(3)(A), C.R.S., the designated election 5 official shall: 6 2.12.3.1 Use the actual address of a program participant for precinct designation and 7 shall keep the participant's address, county, and voting precinct and split 8 number confidential from the public. 9 2.12.3.2 Use the substitute address, as defined in section 24-21-203 (13)-24-30-10 2103(14), C.R.S., for all correspondence and mailings placed in the United 11 States mail. 12 2.12.4 A state or local government agency's access to an ACP participant's voter registration 13 shall be governed by the disclosure process set forth in section 24-21-210-24-30-2110, 14 C.R.S. 15 2.12.5 Except as specifically provided by Part 2, Article 21 of Title 24-ARTICLE 30 OF TITLE 24, C.R.S., a program participant's actual address and telephone number maintained by a 16 17 state or local government agency is not a public record that is subject to inspection 18 pursuant to the provisions of part 2 of article 72 of title 24-PART 2 OF ARTICLE 72 OF 19 TITLE 24, C.R.S. (known as "CORA"). 20 Rule 2.18.1 would be amended as follows: 21 2.18.1 When a voter information card or confirmation card is returned AS UNDELIVERABLE, OR A 22 POSTCARD NOTICE OF MAIL FORWARDING IS PROVIDED by the United States Postal 23 Service to the county clerk and recorder-as undeliverable, the county clerk and recorder 24 shall mark the voter's record "Inactive - returned mail" and in the case of a returned 25 voter information card OR NOTICE OF FORWARDED MAIL, shall mail a confirmation card. 26 Rule 6.2 would be amended as follows: 27 6.2 Procedures for Coordinated Elections Involving Jurisdictions Shared by Multiple Counties 28 6.2.1 Upon implementation of the statewide voter registration database, FOR EACH 29 JURISDICTION THAT IS SHARED BY MULTIPLE COUNTIES, A controlling counties-COUNTY 30 shall be designated for the purpose of assigning AND COORDINATING THE BALLOT 31 LETTER/NUMBER and setting up FOR THE shared races, issues, and questions in 32 coordinated elections. 33 6.2.2 The controlling county shall be the county where the largest number of active registered 34 electors within the jurisdiction reside ADMINISTRATIVE OFFICE OF THE POLITICAL 35 SUBDIVISION IS MAINTAINED at the time that the controlling county is designated. 36 (A) IF THE ADMINISTRATIVE OFFICE IS NOT MAINTAINED WITHIN THE BOUNDARIES 37 OF THE POLITICAL SUBDIVISION, THE CONTROLLING COUNTY SHALL BE THE 38 COUNTY WHERE THE LARGEST NUMBER OF ACTIVE REGISTERED ELECTORS

2		IS DESIGNATED.
3 4 5 6		(B) Once designated, the controlling county will not change regardless of any increase or decrease in the number of active registered electors. UNLESS APPROVED BY THE SECRETARY OF STATE UPON REQUEST OF ANY OF THE AFFECTED COUNTIES.
7 8	6.2.3	The Secretary of State shall maintain and make available to county clerks on its website the list of controlling counties for each shared jurisdiction within the state. REPEALED.
9 10 11 12 13 14 15 16	6.2.4	The controlling county shall set up all certified races, issues, and questions in the statewide voter registration database, and make the information available to all counties sharing jurisdiction Coordinate with each country that shares the jurisdiction to assign the ballot number/letter in accordance with Rule 6.5 no later than the date of ballot certification. All counties within the shared jurisdiction shall ensure that the shared races, issues, and questions are printed on the ballot as certified by the Secretary of State or designated election official, and in the order assigned by the controlling country
17 18 19		a. The controlling county shall use only standard abbreviations approved by the Secretary of State in setting up the races, issues and questions for the shared jurisdiction.
20 21 22		b. After the controlling county has set up the shared races, issues and questions, no changes shall be made to the ballot order or to the numbers assigned without the approval of the Secretary of State.
23 24 25		c. All counties within the shared jurisdiction shall ensure that the races, issues and questions are printed on the ballot as certified by the Secretary of State or designated election official.
26 27 28 29 30 31	6.2.5	If any controlling county fails to fulfill its responsibilities in accordance with this Rule, any of the other counties in the shared jurisdiction may make a written request to the Secretary of State to temporarily assume the duties of the controlling county. The Secretary of State shall have the authority to act on behalf of the controlling county or to temporarily designate another county to act as the controlling county in order to assure implementation of this Rule.
32	Rule 12.1.1 wo	uld be amended as follows:
33 34	12.1.1	A secrecy sleeve or secrecy envelope shall be sealed or closed on at least two sides, one of which shall be the bottom of the sleeve.
35 36 37 38 39 40 41		12.1.1.1The secrecy sleeve or secrecy envelope shall be uniform within each type of mail in ballot or mail ballot voting system used in the State of Colorado. Each secrecy sleeve, secrecy envelope, or voter instructions used in the State of Colorado in any mail ballot or mail in ballot election shall inform the voter that additional postage may be required to return a voted ballot and contain the following required language, approved by the Secretary of State, regarding identification requirements of voters who have registered by mail:

2 3	(A)	USE	A CURRENT APPROVED VERSION OF THE SECRECY SLEEVE WITH VOTER RUCTIONS OR VOTER INSTRUCTIONS FORM.
4	(B)	THE	APPROVED FORM WILL AT A MINIMUM INCLUDE:
5 6 7		I.	INSTRUCTIONS TO RETURN A COPY OF IDENTIFICATION WITH THE BALLOT FOR FIRST TIME ELECTORS WHO ARE REQUIRED TO PROVIDE IDENTIFICATION IN ACCORDANCE WITH SECTION 1-2-501, C.R.S.;
8 9 10		II.	INFORMATION REGARDING THE AVAILABILITY OF ACCESSIBLE VOTING SYSTEMS IN ELECTIONS COORDINATED BY THE COUNTY CLERK AND RECORDER; AND
11 12		III.	Information regarding how to vote and return the ballot or obtain a replacement.
13		<del>(a)</del>	"First Time Voters Who Register By Mail"
14 15 16 17			"If you registered in your county by mail, and did not submit proof of identification in accordance with section 1 2 501, C.R.S., a copy of one of the forms of identification listed in Rule 30.1.6 is required with your mail ballot or your mail in ballot."
18		<del>(b)</del>	Repealed.
19	<del>12.1.1.</del>	2The	secrecy sleeve, secrecy envelope, or voter instructions shall:
20		<del>(a)</del>	Inform the voter that accessible voting systems are available for use; and
21 22 23		<del>(b)</del>	Instruct the voter to contact the county clerk and recorder for any other relevant information such as the date, time, and location such machines are available.
24	Rule 12.4.1(b)(1) would	d be re	epealed as follows:
25	(b)	Dead	llines and exceptions.
26 27 28 29		(1)	Extension. A special district required to submit a mail ballot plan in accordance with section 1-7.5-105, C.R.S., and this Rule, may request a seven day filing extension if the plan is being submitted for a regular special district election that may be cancelled.
30 31 32			(i) A request for such extension shall be submitted to the Secretary of State no later than two business days prior to the deadline for submitting the mail ballot plan.
33 34			(ii) The request shall contain a brief statement of the reasons for such request.
35 36			(iii) The Secretary of State shall notify the special district of the approval/disapproval of the request within one business day.

1	REPEALED.
2	Rule 12.5.5 would be amended as follows:
3 4 5 6 7 8 9	12.5.5 IN ACCORDANCE WITH SECTION 1-7-116(1), C.R.S., F-For all e-Coordinated elections where more than one mail ballot is being mailed or polling place elections are being held as well as the mail ballot election, the outgoing envelope as well as the instructions or other notice shall have the following INCLUDE A notice ADVISING ELECTORS THAT THEY MAY RECEIVE A BALLOT FROM ANOTHER POLITICAL SUBDIVISION CONDUCTING A MAIL BALLOT ELECTION ON THE SAME DAY. : "This may not be your only ballot. Other elections may be held by other political subdivisions by mail or by polling place."
10	Rule 12.11 would be amended as follows:
11 12	12.11 Replacement Ballots AND BALLOT REQUEST BY AN INACTIVE ELECTOR for Purpose of Mail Ballot Elections.
13	12.11.1 REPLACEMENT BALLOTS
14 15 16 17 18 19	(A) Requests for replacement ballots may be made in writing, by mail, by fax, by email, or by telephone. An elector who wishes to receive the replacement ballot by mail must make such request no later than the close of business on the seventh day before the election. However, in accordance with section 1-7.5-107(3)(d), C.R.S., an elector may request a replacement ballot in person at the county clerk and recorder's office until 7:00 p.m. on election day.
20 21 22 23 24 25	(B)12.11.2 An elector requesting a replacement ballot shall complete a sworn statement, as required by section 1-7.5-107(3)(d)(I), C.R.S., on a form provided by the designated election official. If the elector requests that the replacement ballot be mailed, the form may be included in the ballot packet mailed to the eligible elector, and must be received on or before election day by the election official.
26 27 28 29 30	(c)12.11.3 The election judge issuing a replacement ballot shall indicate on the outside of the return envelope whether a sworn statement must be returned with the voted ballot. No replacement ballot shall be counted until it has been determined that an affidavit has been completed by the voter and has been received on or before election day by the election official.
31	12.11.2 Request for a ballot by an inactive elector
32 33 34 35	(A) EXCEPT AS OTHERWISE PROVIDED IN SECTION 1-7.5 107(3)(A)(II), C.R.S., AN INACTIVE ELECTOR MAY MAKE A REQUEST FOR A BALLOT IN A MAIL BALLOT ELECTION BY SUBMITTING A WRITTEN REQUEST BY MAIL, FAX, EMAIL, OR IN PERSON.
36 37	(B) AN INACTIVE ELECTOR MAY REQUEST A BALLOT IN PERSON UNTIL 7:00 P.M. ON ELECTION DAY.
38 39	(C) IF THE INACTIVE ELECTOR WISHES TO RECEIVE THE BALLOT BY MAIL, THE

1		SEVENTH DAY BEFORE THE ELECTION.
2 3 4	<del>(D)</del>	IF THE ELECTOR HAS MOVED AND NOT UPDATED HIS OR HER REGISTRATION RECORD AND THE MOVED OCCURRED AT LEAST 30 DAYS BEFORE THE ELECTION,
5		THE ELECTOR MAY INCLUDE AN ADDRESS CHANGE WITH THE REQUEST FOR A BALLOT.
6	<del>(E)</del>	THE REQUEST SHALL BE RECEIVED BEFORE THE BALLOT MAY BE MAILED, AND
7		INCLUDE THE ELECTOR'S NAME, DATE OF BIRTH, RESIDENCE ADDRESS, AND
8		<del>SIGNATURE.</del>
9 10	12.11 REQUEST FOR AN INACTIVE E	A REPLACEMENT BALLOT BY AN ACTIVE ELECTOR AND REQUEST FOR A BALLOT BY ELECTOR
11	12.11.1 REQUI	ESTS MAY BE MADE IN-PERSON BEGINNING ON THE TWENTY-SECOND DAY BEFORE
12		LECTION AND UNTIL 7:00 P.M. ON ELECTION DAY. IF THE ELECTOR WISHES TO
13		VE THE BALLOT BY MAIL, THE REQUEST MUST BE RECEIVED NO LATER THAN THE
14	CLOSE	OF BUSINESS ON THE SEVENTH DAY BEFORE THE ELECTION.
15	(A)	AN ACTIVE ELECTOR MAY REQUEST A REPLACEMENT BALLOT IN PERSON, BY
16		MAIL, FAX, EMAIL, OR TELEPHONE.
17		I. THE ELECTOR SHALL COMPLETE A SELF-AFFIDAVIT, AS REQUIRED BY
18		SECTION 1-7.5-107(3)(D)(I), C.R.S., ON A FORM PROVIDED BY THE
19		DESIGNATED ELECTION OFFICIAL.
20		II. IF THE ELECTOR REQUESTS THAT THE REPLACEMENT BALLOT BE
21		MAILED, THE FORM MAY BE INCLUDED IN THE BALLOT PACKET, AND
22		MUST BE RECEIVED ON OR BEFORE ELECTION DAY BY THE DESIGNATED
23		ELECTION OFFICIAL.
24		II. THE OUTSIDE OF THE RETURN ENVELOPE SHALL BE MARKED TO
25		INDICATE WHETHER A SELF-AFFIDAVIT MUST BE RETURNED WITH THE
26 27		VOTED BALLOT. NO REPLACEMENT BALLOT SHALL BE COUNTED UNTIL IT HAS BEEN DETERMINED THAT AN AFFIDAVIT HAS BEEN COMPLETED
28		AND RETURNED BY THE DEADLINE.
29	(B)	EXCEPT AS OTHERWISE PROVIDED IN SECTION 1-7.5-107(3)(A)(II), C.R.S., AN
30	(B)	INACTIVE ELECTOR MAY MAKE A WRITTEN REQUEST FOR A BALLOT IN PERSON,
31		BY MAIL, FAX, OR EMAIL. THE REQUEST MUST INCLUDE THE ELECTOR'S NAME,
32		DATE OF BIRTH, RESIDENCE ADDRESS, AND SIGNATURE, AND MUST BE RECEIVED
33		BY THE DESIGNATED ELECTION OFFICIAL BEFORE THE BALLOT IS ISSUED.
34	12.11.2 An Ai	DDRESS CHANGE MAY BE INCLUDED WITH THE REQUEST FOR A BALLOT, IF THE
35	ELECT	OR HAS MOVED AND NOT UPDATED HIS OR HER REGISTRATION RECORD AND THE
36	MOVE	D OCCURRED AT LEAST 30 DAYS BEFORE THE ELECTION.
37	Rules 12.12.1 and 12.1	2.2 would be amended as follows:
38	12.12.1 In an e	election coordinated by the county clerk and recorder, BEGINNING ON THE TWENTY-
39		ID DAY BEFORE THE ELECTION AND UNTIL 7:00 P.M. ON ELECTION NIGHT, VOTERS

1 2 3 4 5			IN VOT 5-705,	AVE BEEN ISSUED A MAIL BALLOT WHO APPEAR AT A SERVICE CENTER OR WALKING LOCATION MAY VOTE A REGULAR BALLOT IN ACCORDANCE WITH SECTION 1-C.R.S. any voter may surrender a mail ballot to the designated election official and person on the accessible device provided for the election as required by section 1-C.R.S.				
6 7 8 9	12.12.2 THE MAIL BALLOT MUST BE VOIDED PRIOR TO ISSUING AN IN-PERSON BALLOT, AND THE The election judge receiving the surrendered ballot shall indicate on the outside envelope that the ballot is cancelled. The voter's record shall-WILL be updated to give the voter credit for voting in a manner that maintains the secrecy of the ballot.							
10	The he	ading of	Rule 14	4.5 would be amended as follows:				
11	14.5	Counti	<del>ng H</del> ANI	COUNT of Paper Ballots - Recount				
12 13 14	Rule 15 15.1			ended as follows: icense, REGISTRATION, and filing procedures.				
15 16 17 18		15.1.1	to com	ordance with section 1-40-135, C.R.S., any person or issue committee that intends pensate petition circulators must register with, and obtain a petition entity license and REGISTER WITH the Secretary of State prior to compensating any circulator.				
19 20 21		15.1.2	_	ister and apply for a license the designated agent of a petition entity must pay a fee omit a signed application including:				
22 23			a.	The ballot title for which a petition will be circulated by paid circulators,				
24 25			<del>b.</del> A.	The name, address, telephone number, and email address of the petition entity;				
26 27			e.B.	The name of the designated agent;				
28 29 30			d.C.	An affirmation that the entity will not pay any circulator more than 20% of his or her compensation on a per signature or per petition basis; and				
31 32 33 34			e.D.	An affirmation that at least one representative of the entity has read and understands Colorado petition laws as outlined in article 40, title 1, C.R.S., and has completed the circulator training program provided by the Secretary of State.				
35 36 37		15.1.3		GISTER, THE DESIGNATED AGENT OF A PETITION ENTITY MUST SUBMIT A SIGNED TRATION FORM INCLUDING:				
38 39 40			A.	THE NAME, ADDRESS, TELEPHONE NUMBER, AND EMAIL ADDRESS OF THE PETITION ENTITY;				
41 42			В.	THE PETITION ENTITY LICENSE NUMBER;				
43 44			C.	THE NAME OF THE DESIGNATED AGENT;				
45 46			D.	A LIST OF THE INITIATIVE NUMBERS TO BE CIRCULATED; AND				

1 2 3		E. A COPY OF THE BALLOT TITLE OF EACH PROPOSED MEASURE FOR WHICH A PETITION WILL BE CIRCULATED.
5 5 6	15.1.4	A REGISTRATION FORM MUST BE SUBMITTED FOR EACH NEW INITIATIVE PETITION THAT WILL BE CIRCULATED PRIOR TO COMPENSATING ANY CIRCULATOR.
7 8 9 10 11 12	15.1.5	A PETITION ENTITY LICENSE SHALL EXPIRE IF THE PETITION ENTITY FAILS TO REGISTER AT LEAST ONE PROPOSED MEASURE FOR TWO CONSECUTIVE ELECTIONS AT WHICH A STATEWIDE BALLOT MEASURE MAY BE VOTED UPON. THE SECRETARY OF STATE SHALL NOTIFY A PETITION ENTITY THAT ITS LICENSE HAS EXPIRED WITHIN 30 DAYS FROM THE DATE OF EXPIRATION.
13 14 15 16	15.1.6	A PETITION ENTITY WHOSE LICENSE HAS EXPIRED MAY RENEW ITS LICENSE BY SUBMITTING A LICENSE APPLICATION IN ACCORDANCE WITH RULE 15.1.2. NO FEE IS REQUIRED TO SUBMIT AN APPLICATION FOR RENEWAL OF AN EXPIRED LICENSE.
17 18 19 20	15.1.3	15.1.7 Determinations regarding the denial of an application or revocation of a license will be made, or the resolution of alleged violations involving petition entities shall be addressed, in accordance with the requirements of section 1-40-135, C.R.S.
21 22 23 24	<del>15.1.4</del>	15.1.8 At the time the petition is filed, the proponents shall file with the Secretary of State a copy of the list of circulators and a copy of the list of notaries required by section 1-40-111(4), C.R.S., as well as the campaign finance disclosure report required by section 1-40-121(1), C.R.S.
25	Rule 15.3.2 wo	uld be amended as follows:
26 27 28 29 30	15.3.2 The pe	etition circulator shall provide his or her permanent residence address AS DEFINED IN PARAGRAPH A OF THIS RULE on the circulator affidavit. In addition, if the circulator is not a resident of Colorado as described in section 1-2-102(1)(A)(I), C.R.S., AND PARAGRAPH A OF THIS RULE, the circulator shall also provide the address in Colorado where he or she is temporarily living as of the date the affidavit is signed.
31 32 33 34 35 36 37 38 39 40 41 42		a. For purposes of this Article 40 of Title 1, C.R.S., and this rule, a circulator's permanent "residence" or "domicile" means his or her principal or primary home or place of abode in which a circulator's habitation is fixed and to which the circulator, whenever absent, has the present intention of returning after a departure or absence, regardless of the duration of the absence. A permanent "residence" or "domicile" is a permanent building or part of a building and may include a house, condominium, apartment, room in house, or mobile home. Except as provided in paragraph b of this rule, no vacant lot, business address, or post office box shall be considered a permanent "residence" or "domicile". (Section 1-2-102(1)(a)(i), C.R.S.)
43 44 45 46		B. For the purposes of petition circulator residence address, a homeless circulator shall provide the address or location where he or she is living as of the date the affidavit is signed. THE CIRCULATOR SHALL PROVIDE A PHYSICAL LOCATION, A POST OFFICE BOX MAY NOT BE PROVIDED.

1	Rule 25 Would	be amended as follows:
2 3	Rule 25.	Rules Concerning Uniformed and Overseas Citizens' Absentee Voting Act ("UOCAVA")
4	25.1 UOCA	VA Fax Ballot Rules:
5 6 7 8 9	<del>25.1.1</del>	U.S. citizens who are absent from the state and who are members of the Uniformed Services as defined as the U.S. Armed Forces (Army, Navy, Marines, Air Force, and Coast Guard), Merchant Marine, and their spouses or dependants, resident overseas electors, or nonresident overseas electors who are otherwise qualified to apply for and vote by mail in ballot, ("UOCAVA citizens"), may request a mail in ballot by facsimile transmission.
11 12 13 14	<del>25.1.2</del>	A designated election official may send and receive mail in ballot applications by facsimile transmission, send blank ballots and accept voted ballots by facsimile transmission from eligible electors who are UOCAVA citizens absent from the state and who are otherwise qualified to vote by mail in ballot.
15 16 17	<del>25.1.3</del>	The office of each county clerk and recorder shall have a dedicated fax machine located in their office in order to send and receive faxed ballots to and from UOCAVA citizens in accordance with the Help America Vote Act of 2002 and this Rule 25.
18 19 20	<del>25.1.4</del>	On the faxed application, the elector shall provide the fax number, including the international country code and local area, province or city code (if applicable), where the ballot shall be faxed.
21 22 23 24 25 26 27	<del>25.1.5</del>	A mail in ballot that is completed and returned by the elector via facsimile transmission must contain the elector's printed name, signature, date of birth, and the following statement: "I am a member of the Uniformed Services, a member of the Merchant Marine, spouse/dependant of a Uniformed Services Member or Merchant Marine, resident overseas elector or a nonresident overseas elector and am qualified to apply for and vote by mail in ballot. I also understand that by faxing my voted ballot, I am voluntarily waiving my right to a secret ballot."
28	25.2 Limite	d Electronic Mail Ballot Rules
29 30 31	<del>25.2.1</del>	A uniformed services elector serving outside the United States may receive and return an application for, or a mail in ballot by electronic mail in circumstances where a mail ballot or fax ballot is not available or feasible.
32 33 34	25.2.2	Upon receipt and verification of an application, the designated election official shall authorize the transmission of a blank ballot containing all contests and questions for which the elector is eligible to vote.
35 36 37 38 39		(a) The designated election official shall transmit the election materials, which shall include a blank ballot and voter instructions (including the elector affidavit) to the elector either directly by electronic mail or fax, or forward through the Federal Voting Assistance Program (FVAP) Electronic Transmission Service (ETS). Or,

1 2 3 4		(b) The designated election official may store the ballot electronically with ETS using the procedures outlined in the FVAP ETS Guide, and authorize the transmission of the blank ballot and instructions (including the elector affidavit) to the elector by faxing a completed electronic transmission coversheet to ETS.
5	25.2.3	The electronic package transmitted to the elector either directly or via ETS shall contain:
6		(a) A completed electronic transmission coversheet;
7 8		(b) The blank ballot, if not stored with ETS, with voting instructions (including the elector affidavit); and
9 10		(c) The contact information for the designated election official including: name, title, mailing address, email address, phone, and fax number.
11 12 13 14	<del>25.2.4</del>	A ballot that is completed and returned by the elector via electronic mail must contain the elector's printed name, signature, date of birth, and the following statement: "I am a member of the Uniformed Services and am qualified to apply for and vote by mail in ballot. I also understand that by transmitting my voted ballot by electronic mail, I am voluntarily waiving my right to a secret ballot."
16 17 18	25.2.5	To return a voted ballot and affidavit by electronic mail, the elector must have access to the technology to scan the documents, save the documents in a secure format, and return the documents as an electronic mail attachment.
19 20 21 22	25.2.6	Upon receipt of the voted ballot, the designated election official shall verify the elector's signature pursuant to section 1.8-114.5, C.R.S. and Rule 29. Upon verification of the elector's signature, the ballot shall be duplicated pursuant to 1-8-103.5(2) C.R.S. and processed.
23	25.3 Overal	UOCAVA Requirements
24 25 26 27 28	<del>25.3.1</del>	If the designated election official has mailed a Clarification for Voter Status Memorandum to an elector in response to receiving mail in ballot request and has not received a response to the memo at the time the mail in ballot packet is prepared, the designated election official shall mail the elector a full ballot for which the elector, as a resident, would be eligible to vote (federal, state, local offices, and questions).
29 30 31 32	<del>25.3.2</del>	Mail in ballots sent by electronic mail or facsimile transmission shall be in text format on 8 ½" x 11" white paper to increase the readability of the ballot and to avoid possible misinterpretations of the elector's intended choice because of poor transmission of the document.
33 34	<del>25.3.3</del>	Instructions sent by electronic mail or faxed to the elector with the blank ballot shall be in text format on 8 ½" x 11" white paper and shall include the following information:
35 36		(a) The dedicated fax number or email address to which the voted ballot shall be returned (if applicable);
37		(b) The total number of pages transmitted;

1	(c) The total number of ballot pages;
2	(d) The telephone number or e-mail address where the eligible elector may send
3	questions regarding the ballot;
4	(e) A notice that the ballot shall not be duplicated for any other elector;
5	(f) A notice that once the ballot is returned by an elector, it will be counted pursuant
6	to section 1-8-116(4), C.R.S.; however, if an elector requests a replacement
7	ballot, the first ballot returned will be counted pursuant to section 1-8-111(3),
8	C.R.S.;
9	(g) A notice regarding ballot return deadlines.
10	(I) All ballots must be transmitted and received by the county clerk and
11	recorder or the Secretary of State no later than 7:00 p.m. Mountain Time
12	on election day, unless the ballot is cast by a uniformed service member
13	serving overseas.
14	-(II) All ballots cast by overseas uniformed service members must be voted and
15	mailed or transmitted no later than 7:00 p.m. Mountain Time on election
16	day, and received by the county clerk and recorder or the Secretary of State
17	no later than the close of business on the eighth day after election day.
18	(h) A request for an e-mail address to which a confirmation notice of receipt of the
19	ballot may be sent at the discretion of the county clerk and recorder; and
20	(i) Any other information deemed necessary by the Secretary of State or the
21	designated election official.
22	25.3.4 The designated election official shall fax a blank ballot with the instructions to the fax
23	number provided by the elector, or to ETS (if applicable). If the transmission is
24	unsuccessful, the designated election official shall attempt to fax the ballot at least two
25	more times.
26	25.3.5 Deadlines for UOCAVA mail in ballot applications and replacement ballot requests
27	transmitted by email, fax, or ETS.
28	(a) An application for a mail-in ballot must be received no later than the close of
29	business the Friday immediately preceding the election.
30	(b) A request for a replacement ballot must be received by 5:00 p.m. Mountain Time
31	on election day. A request for such replacement ballot includes a request for an
32	electronically transmitted ballot by a voter who has already been issued a ballot
33	<del>by regular mail.</del>
34	25.3.6 Any voted ballot by a Uniformed Services elector or an overseas elector received by the
35	office of the Secretary of State by the deadlines specified in sections 1-8-103.5 and 1-8-
36	113, C.R.S., shall be forwarded to the appropriate county clerk and recorder by overnight
37	mail, fax, or courier no later than the next business day. The office of the Secretary of

1 2		State shall immediately notify the appropriate county clerk and recorder of the receipt and forwarding of the ballot.
3 4 5 6		25.3.6.1 If a county is notified by the Secretary of State that a mail in ballot has been received by the office of the Secretary of State, the clerk and recorder shall retain a minimum of ten (10) voted ballots, which shall be counted with the ballot received by the Secretary of State to ensure voter secrecy.
7 8		25.3.7 Any ballot transmitted to an elector by electronic mail or facsimile shall contain a unique identification number for tracking and auditing purposes.
9 10		25.3.8 A log shall be kept by the designated election official of each ballot transmitted to an elector by electronic mail or facsimile indicating:
11		(a) The name of the elector;
12		(b) The fax number to which the ballot was sent, or email address (if applicable);
13		(c) The unique identification number of the ballot;
14		(d) The date the ballot and instructions were transmitted; and
15 16		(e) The initials of the employee of the designated election official transmitting the ballot.
17 18		25.3.8.1 The electronic transmission log as well as any other electronic mail, ETS, or fax records shall be maintained as part of the official election record.
19 20		25.3.9 The county clerk and recorder shall report to the Secretary of State's office no later than sixty (60) days from the date of the election:
21		(a) The combined number of mail-in ballots transmitted (faxed, mailed, and emailed)
22 23		(b) The combined number of mail-in ballots that were returned (faxed, mailed, and emailed);
24 25		(c) The total number of mail-in ballots that were counted (faxed, mailed, and emailed).
26 27 28 29		25.3.10 If an unregistered uniformed or overseas elector submits a Federal Write in Absentee Ballot ("FWAB"), and the form is received by the county clerk and recorder more than 29 days prior to the election, the form may be considered a timely application for registration and state mail in ballot pursuant to section 1-8-117, C.R.S.
30 31 32		25.3.11 A mail in ballot application submitted by a UOCAVA elector shall be effective through the next regularly scheduled General Election, unless the elector makes an election specific or permanent mail in request.
33	25.1	GENERAL RULES CONCERNING VOTING BY MILITARY AND OVERSEAS ELECTORS.
34 35		25.1.1 FOR THE PURPOSES OF THIS RULE 25, ELECTOR MEANS A COVERED VOTER AS DEFINED IN SECTION 1-8.3-102(2), C.R.S.

1 25.1.42.IN ACCORDANCE WITH THE HELP AMERICA VOTE ACT OF 2002 AND THIS RULE 25, EACH 2 COUNTY CLERK AND RECORDER OFFICE SHALL HAVE A DEDICATED FAX MACHINE FOR 3 THE PURPOSE OF FAX BALLOT TRANSMISSION. 4 25.1.23 IN ACCORDANCE WITH SECTION 1-8.3-109, C.R.S., A MAIL-IN BALLOT APPLICATION 5 SUBMITTED BY AN ELECTOR SHALL BE EFFECTIVE THROUGH THE NEXT REGULARLY 6 SCHEDULED GENERAL ELECTION, UNLESS THE ELECTOR MAKES AN ELECTION-SPECIFIC 7 OR PERMANENT MAIL-IN REQUEST. 25.1.34 MAIL-IN BALLOT APPLICATION AND REPLACEMENT BALLOT REQUEST DEADLINES. 8 9 (A) AN APPLICATION FOR A MAIL-IN BALLOT MUST BE RECEIVED NO LATER THAN 10 THE CLOSE OF BUSINESS THE FRIDAY IMMEDIATELY PRECEDING THE ELECTION, 11 EXCEPT THAT IF THE ELECTOR WISHES TO RECEIVE THE BALLOT BY MAIL THE 12 APPLICATION MUST BE RECEIVED NO LATER THAN THE SEVENTH DAY BEFORE 13 THE ELECTION. 14 A REQUEST FOR A REPLACEMENT BALLOT MUST BE RECEIVED BY 5:00 P.M. (B) 15 MOUNTAIN TIME ON ELECTION DAY. A REQUEST FOR REPLACEMENT BALLOT 16 INCLUDES A REQUEST FOR AN ELECTRONICALLY TRANSMITTED BALLOT BY AN 17 ELECTOR WHO HAS ALREADY BEEN ISSUED A BALLOT BY REGULAR MAIL. 18 25.1.45 Use of a Federal Write-in Absentee Ballot (FWAB) as an application for 19 REGISTRATION OR BALLOT REQUEST. 20 (A) IN ACCORDANCE WITH SECTION 1-8.3-107, C.R.S., IF AN UNREGISTERED 21 ELECTOR SUBMITS A FWAB BY THE CLOSE OF REGISTRATION, THE FWAB SHALL 22 BE CONSIDERED A TIMELY APPLICATION FOR REGISTRATION AND MAIL-IN 23 BALLOT REQUEST. 24 (B) IN ACCORDANCE WITH SECTION 1-8,3-108(4), C.R.S., IF A REGISTERED ELECTOR 25 SUBMITS A FWAB NO LATER THAN THE FRIDAY BEFORE THE ELECTION, THE 26 FWAB SHALL BE CONSIDERED A TIMELY APPLICATION FOR MAIL-IN BALLOT. 27 25.1.56 IN ACCORDANCE WITH SECTIONS 1-8.3-110 AND 1-8.3-113, C.R.S., ALL BALLOTS CAST 28 MUST BE VOTED AND MAILED OR ELECTRONICALLY TRANSMITTED NO LATER THAN 7:00 29 P.M. MOUNTAIN TIME ON ELECTION DAY, AND RECEIVED BY THE COUNTY CLERK AND 30 RECORDER OR THE SECRETARY OF STATE NO LATER THAN THE CLOSE OF BUSINESS ON 31 THE EIGHTH DAY AFTER ELECTION DAY. 25.1.67 BALLOTS RECEIVED BY THE SECRETARY OF STATE 32 33 (A) IF THE SECRETARY OF STATE TIMELY RECEIVES A BALLOT IN ACCORDANCE WITH 34 THIS RULE 25, THE SECRETARY OF STATE WILL IMMEDIATELY NOTIFY THE 35 APPROPRIATE COUNTY CLERK AND RECORDER AND FORWARD THE BALLOT BY 36 OVERNIGHT MAIL, FAX, OR COURIER NO LATER THAN THE NEXT BUSINESS DAY. 37 TO ENSURE VOTER SECRECY, ANY COUNTY NOTIFIED THAT THE SECRETARY OF (B) 38 STATE HAS RECEIVED A BALLOT, SHALL RETAIN A MINIMUM OF TEN VOTED 39 BALLOTS TO BE COUNTED WITH THE BALLOT RECEIVED BY THE STATE.

1 2 3 4		25.1.78	PRIOR "INACT	THE COUNTY CLERK AND RECORDER SHALL SEND A MINIMUM OF ONE CORRESPONDENCE PRIOR TO THE PRIMARY ELECTION TO EACH ELECTOR WHOSE RECORD IS MARKED "INACTIVE" AND WHOSE BALLOT REQUEST HAS EXPIRED. SUCH CORRESPONDENCE MAY BE SENT BY EMAIL OR MAIL AND, AT A MINIMUM, SHALL NOTIFY THE ELECTORS OF			
5			(A)	THE UPO	COMING FEDERAL ELECTIONS;		
6 7			(B)	How to update the elector's mailing information and request a ballot; and			
8 9			(C)	ANY C	OTHER INFORMATION THE COUNTY CLERK AND RECORDER DEEMS RIATE.		
10		25.1.89	REPOR	TING			
11 12 13 14			(A)	RECORD APPROV	ER THAN 60 DAYS AFTER A GENERAL ELECTION, THE COUNTY CLERK AND DER SHALL PROVIDE A REPORT TO THE SECRETARY OF STATE IN THE ED FORMAT, WHICH SHALL SUMMARIZE IN DETAIL THE BALLOTS MITTED AND RETURNED BY MILITARY AND OVERSEAS ELECTORS.		
15 16 17				ces as the	etails of the report would be outlined in the report template and best requirements from the federal entities tend to change each reporting		
18	25.2	ELECT	RONIC B	ALLOT TR	ANSMISSION		
19		25.2.1	"ELEC"	TRONIC TI	RANSMISSION" INCLUDES:		
20 21			(A)		E PURPOSE OF SENDING AN UNVOTED BALLOT TO THE ELECTOR FAX, AND ONLINE BALLOT DELIVERY.		
22 23			(B)		E PURPOSE OF RETURNING A VOTED BALLOT TO THE COUNTY CLERK AND DER FAX OR EMAIL.		
24 25		25.2.2			RETURN OF BALLOTS BY ELECTRONIC TRANSMISSION: (RECEIPT AND LOTS TO MILITARY AND OVERSEAS ELECTORS		
26 27 28			(A)		DRDANCE WITH SECTIONS 1-8.3-110 AND 1-8.3-113, C.R.S., AN ELECTOR EQUEST TO RECEIVE AND RETURN HIS OR HER BALLOT BY ELECTRONIC MISSION.		
29 30 31 32					A REQUEST FOR ELECTRONIC BALLOT TRANSMISSION MAY BE MADE ON THE FEDERAL POSTCARD APPLICATION, STATE VOTER REGISTRATION, MAIL-IN BALLOT APPLICATION, ONLINE VOTER REGISTRATION, OR ANY OTHER APPLICATION.		
33 34 35 36					AN ELECTOR WHO REQUESTS FAX TRANSMISSION SHALL PROVIDE A FAX NUMBER, INCLUDING THE INTERNATIONAL COUNTRY CODE AND LOCAL AREA, PROVINCE, OR CITY CODE (IF APPLICABLE WHERE THE BALLOT IS TO BE FAXED.		

1 2 3 4			(III.)	AN ELECTOR WHO REQUESTS EMAIL TRANSMISSION SHALL PROVIDE A COMPLETE EMAIL ADDRESS WHERE THE BALLOT IS TO BE TRANSMITTED. IN ACCORDANCE WITH SECTION 1-8.3-115, C.R.S., THE EMAIL ADDRESS SHALL NOT BE DISCLOSED TO THE PUBLIC.		
5 6		(B)	AN ELECTOR WHO CHOOSES TO RECEIVE HIS OR HER UNVOTED BALLOT BY ONLINE BALLOT DELIVERY MAY RETURN HIS OR HER BALLOT BY FAX OR EMAIL.			
7 8		(C)	TO RETURN A VOTED BALLOT AND AFFIDAVIT BY EMAIL, THE ELECTOR MUST SCAN AND RETURN THE DOCUMENTS AS AN EMAIL ATTACHMENT.			
9 10 11	25.2.3	RECOR	UPON RECEIPT AND VERIFICATION OF AN APPLICATION, THE COUNTY CLERK AND RECORDER SHALL AUTHORIZE THE TRANSMISSION OF A BLANK BALLOT CONTAINING ALL CONTESTS AND QUESTIONS FOR WHICH THE ELECTOR IS ELIGIBLE TO VOTE.			
12 13	25.2.4			ACKET SENT BY ELECTRONIC TRANSMISSION SHALL BE IN TEXT FORMAT WHITE PAPER AND SHALL INCLUDE:		
14		(A)	AN ELE	CTRONIC TRANSMISSION COVERSHEET TO PROTECT VOTER PRIVACY;		
15		(B)	THE BL	ANK BALLOT;		
16		(C)	THE ELECTRONIC TRANSMISSION BALLOT INSTRUCTIONS; AND			
17		(D)	THE SELF-AFFIRMATION.			
18	25.3.5	THE EL	ECTRON	IC TRANSMISSION BALLOT INSTRUCTIONS SHALL INCLUDE:		
19 20		(A)		OUNTY CLERK AND RECORDER'S CONTACT INFORMATION INCLUDING TITLE, MAILING ADDRESS, EMAIL ADDRESS, PHONE, AND FAX NUMBER;		
21 22		(B)		TAL NUMBER OF BALLOT PAGES TRANSMITTED, AND THE TOTAL NUMBER ES TRANSMITTED IF THE BALLOT PACKET IS FAXED;		
23 24		(C)	A NOT	ICE THAT THE BALLOT MAY NOT BE DUPLICATED FOR ANY OTHER OR;		
25		(F)	Instru	CTIONS FOR COMPLETING AND RETURNING THE BALLOT;		
26		(G)	A NOTI	CE REGARDING THE BALLOT RETURN DEADLINE;		
27 28		(H)		MATION REGARDING HOW THE ELECTOR MAY VERIFY THAT HIS OR HER I HAS BEEN RECEIVED BY THE COUNTY CLERK AND RECORDER; AND		
29 30		(I)		THER INFORMATION DEEMED NECESSARY BY THE SECRETARY OF STATE DESIGNATED ELECTION OFFICIAL.		
31 32 33 34	25.3.6	UNIFOR 1(A)(5)	RMED AND), THE	RMATION SHALL INCLUDE THE STANDARD OATH REQUIRED BY THE NO OVERSEAS CITIZEN VOTING ACT (42 U.S.C SEC. 1973FF(B)(7) AND ELECTOR'S NAME, DATE OF BIRTH, SIGNATURE, AND THE FOLLOWING I ALSO UNDERSTAND THAT BY RETURNING MY VOTED BALLOT BY		

2		BALLOT."				
3 4	25.3.7	ANY BALLOT TRANSMITTED TO AN ELECTOR BY ELECTRONIC TRANSMISSION SHALL CONTAIN A UNIQUE IDENTIFICATION NUMBER FOR TRACKING AND AUDITING PURPOSES.				
5 6 7	25.3.8	IF THE COUNTY CLERK AND RECORDER TRANSMITS A BALLOT PACKET TO AN ELECTOR BY FAX AND THE TRANSMISSION IS UNSUCCESSFUL, THE COUNTY CLERK AND RECORDER SHALL ATTEMPT TO FAX THE BALLOT AT LEAST TWO MORE TIMES.				
8 9 10	25.3.9	THE COUNTY CLERK AND RECORDER SHALL MAINTAIN A LOG OF EACH BALLOT SENT BY ELECTRONIC TRANSMISSION, WHICH SHALL BE MAINTAINED AS AN ELECTION RECORD ALONG WITH ANY OTHER EMAIL OR FAX RECORDS. THE LOG SHALL INCLUDE:				
11		(A)	THE NAME OF THE ELECTOR;			
12 13		(B)	THE FAX NUMBER OR EMAIL ADDRESS TO WHICH THE BALLOT PACKET WAS TRANSMITTED (AS APPLICABLE);			
14		(C)	THE UNIQUE IDENTIFICATION NUMBER OF THE BALLOT;			
15		(D)	THE DATE THE BALLOT PACKET WAS TRANSMITTED; AND			
16		(E)	THE INITIALS OF THE EMPLOYEE TRANSMITTING THE BALLOT.			
17 18 19	25.2.10	UPON RECEIPT OF VOTED BALLOT SENT BY ELECTRONIC TRANSMISSION, THE COUNTY CLERK AND RECORDER SHALL VERIFY THE ELECTOR'S SIGNATURE IN ACCORDANCE WITH RULE 29, AND UPON VERIFICATION THE BALLOT SHALL BE DUPLICATED FOR COUNTING.				
20 Rule 26.5.3 would be amended as follows:						
21 22	26.5.3	Acceptance Codes (Any provisional ballot given an acceptance code shall have all races counted unless otherwise indicated.)				
23		AOK	Reviewed and confirmed voter's eligibility.			
24 25 26 27		ADB	Election official is knowledgeable that the elector was erroneously sent to the wrong precinct or erroneously given the wrong ballot style in the elector's correct precinct. Voted ballot will be duplicated and only races and issues for which the elector is qualified to vote shall be counted.			
28 29 30 31		AEJ	Election judge who was appointed after close of early and mail-in voting and is working outside his or her precinct; judge shall vote on a ballot in the precinct in which he or she is working; voted ballot will be duplicated so that only the races and issues for which the judge is qualified to vote shall be counted.			
32 33 34 35		AAB	Voter appeared in person and affirmed under oath that he or she applied for a mail-in ballot but he or she has not and will not cast the mail-in ballot. The designated election official shall determine that voter did not previously cast a mail-in ballot for that election pursuant to Rule 26.			

2 3 4 5		ACI	another eounty—ADDRESS in the state not less than thirty days before the election and voted in the correct precinct WHERE THE NEW ADDRESS IS LOCATED—in the new county of residence. The voter's address will be updated. Section 1-8.5-107(2)(a) and (3), C.R.S.		
6 7 8 9 10		AFS	Voter is registered in the county but is voting in the wrong precinct or the voter moved from the county in which the voter was registered to another county in the state less than thirty days before the election. Only the votes for federal and statewide offices and statewide ballot issues and questions upon which the voter may vote shall be counted. Section 1-8.5-108(2), C.R.S.		
11 12 13 14		AVD	Voter registered through a voter registration drive and the application receipt was surrendered to the election judge, or the elector affirmed as to the approximate date and location of the registration with the voter registration drive in accordance with section 1-2-217.5(2), C.R.S.		
15 16 17		AAG	Voter registered through an agency and application receipt was surrendered to election judge, or the elector affirmed as to the date, name, and location of the registration with the agency in accordance with section 1-2-217.5(2), C.R.S.		
18 19 20		ARD	Voter had deficient or incomplete registration. The required information was provided by voter on the provisional ballot envelope. Voter's registration will be amended and registration will be complete. Section 1-2-509(3), C.R.S.		
21	Rule 27.4.2(e)(	4) would	d be amended as follows:		
22 23 24 25 26	(4)	Write-in votes sorted by the optical scan equipment on election day shall be delivered to the assigned write-in board for hand counting. During the initial ballot count, in IN order to be counted, the oval must be darkened or the arrow connected according to the appropriate voting instructions. Only votes for legally qualified write-in candidates shall be counted.			
27	Rule 27.4.2(f)(2) would be repealed as follows:				
28 29	(2)	Recounts will include a visual inspection of all ballots cast for write-in candidates in the contested race(s) to determine voter intent. REPEALED			
30	Rule 27.4.3 would be amended as follows:				
31 32 33 34 35	27.4.3	using TARGE	n Optical Scan Ballots. A correctly voted optical scan ballot occurs when a voter, a readable marker, fills in or connects the minimum number of ovals/arrows T AREAS per race or ballot measure, not to exceed the maximum allowable votes e or ballot measure, without extending the vote mark beyond the parameters of the tions.		
36	Rule 27.7.4.3 would be repealed as follows:				
37 38	27.7.4.	27.7.4.3 During any recount of votes, the written name of a write-in candidate in the write-in-space shall be counted whether or not the target area designating the selection of a write-			

1 2			in candidate has been marked, provided that the number of candidates chosen does not exceed the number permitted in that office. REPEALED				
3	Rule 29.	ule 29.1.2 would be amended as follows:					
4 5 6 7 8 9		29.1.2	The letter shall inform the eligible elector that they must come to the office of the county clerk and recorder to sign the mail ballot, provisional ballot, or mail-in ballot envelope no later than eight (8)—calendar days after election day. In the case of a military or overseas elector, or any other absent elector, the letter must include an affidavit that may be signed and returned by mail, fax, or email; such letter must be returned within the eight day deadline.				
10	Rule 42.	11 would be amended as follows:					
11	42.11	Admini	strative Emergency.				
12 13 14		42.11.1	FOR THE PURPOSES OF SECTION 1-8-115(2), C.R.S., THE "CLOSING DATE FOR MAIL-IN BALLOT APPLICATIONS" IS THE LAST DAY TO APPLY FOR A BALLOT BY MAIL IN ACCORDANCE WITH SECTION 1-8-104(3), C.R.S.				
15 16 17 18		42.11.2	If the designated election official is unable to provide a mail-in ballot to an elector by any other means, the designated election official shall seek authority from the Secretary of State to provide a mail-in ballot to the elector pursuant to section 1-8-115(4), C.R.S., using fax transmission.				
19 20		<del>42.11.1</del>	This Rule 42.11 shall apply only to eligible electors who are properly registered and have timely filed a mail-in ballot application.				
21 22 23 24 25		42.11. <del>2</del>	The Secretary of State shall designate a point of contact for each election for Emergency Electronic Transfer Requests no later than twenty one (21) days prior to an election. The Secretary of State shall—AND notify the counties by e-mail. who the designated point of contact shall be, and—The post the—contact information for the designated point of contact WILL ALSO BE POSTED on the Secretary of State's website.				
26 27 28 29 30 31		42.11. <del>3</del>	The designated election official shall submit the request in writing from the Secretary of State using the A REQUEST TO SEND A BALLOT BY ELECTRONIC TRANSFER MUST BE SUBMITTED TO THE DESIGNATED POINT OF CONTACT VIA EMAIL USING THE APPROVED Emergency Electronic Transfer form POSTED ON THE SECRETARY OF STATE WEBSITE. E-mail is the preferred method of communication. If possible, the designated election official shall-SHOULD attempt to consolidate requests to the Secretary of State.				
32 33 34		42.11.4	The form for requesting an emergency electronic transfer shall be posted on the Secretary of State's website. The form must contain the following information: AT A MINIMUM, A REQUEST FOR ELECTRONIC TRANSFER SHALL INCLUDE:				
35 36			(a) Contact information, including name, address, phone number, fax number, and e-mail address for the designated election official or their designee;				
37			(b) Date and time of request sent by designated election official;				
38			(c) Confirmation e-mail to designated election official by Secretary of State upon				

1		receip	ot of request	
2 3	(d)		ication as to why the ballot(s) need to be sent by fax, which includes the ving required information:	
4		(1)	The elector's name;	
5		(2)	When the elector applied for the mail-in ballot;	
6 7		(3)	The date when the designated election official sent the mail-in ballot to the elector (if applicable);	
8 9		(4)	The date the elector contacted the designated election official with information regarding failure to receive the ballot;	
10		(5)	A suggested timeframe for the Secretary of State to respond;	
11		(6)	The quantity of ballots to be sent by fax; and	
12 13		(7)	Approval or disapproval by the Secretary of State; if denied, reason for the denial.	
14 15	(e)		rmation e-mail from the designated election official to Secretary of State receipt of approval or disapproval.	
16 17	42.11. <del>5</del> 6 as soc	The Secretary of State shall respond in writing to the designated election official on as possible, but no later than eight (8) business hours after receipt of the request.		
18 19	42.11. <del>6</del> 7 electro	The Sonic tran	Secretary of State shall have the ability to issue a blanket approval by asfer.	