
STATE OF COLORADO
SECRETARY OF STATE
Administrative Hearing Office
1700 Broadway, Suite 550
Denver, CO 80290

Case number:

2025 AHO 31 (Notary)

THE SECRETARY OF STATE OF THE STATE OF COLORADO,

Petitioner

v.

CARMEN BANUELOS, NOTARY PUBLIC ID NO. 20204037091,

Respondent

ENTRY OF DEFAULT

THIS MATTER comes before the Court on the Secretary's Motion for Entry of Default Judgment pursuant to § 24-4-105(2)(b), C.R.S. (2024) and Rule 8 of the Office of Administrative Courts' Procedural Rules. **Please note** that the procedural rules applicable to matters under the jurisdiction of the Secretary of State are the *General Policies and Administration Rules* (GPAR), 8 CCR 1505-3. Therefore, I construe the Motion for Entry of Default Judgment to be made pursuant to § 24-4-105(2)(b), C.R.S. and under GPAR Rule 3.6.2.

1. Petitioner's Motion for Default Judgment is supported by the November 7, 2025 declaration of Janna Gomez as to the service requirements of GPAR § 3.6.2. The Court, having reviewed the motion, the record, and being otherwise fully advised in the premises, hereby FINDS, CONCLUDES, AND ORDERS as follows:

2. Respondent was duly served with the Notice of Duty to Answer, Notice of Hearing, and Complaint on October 1, 2025 by US Mail, postage prepaid, addressed to him

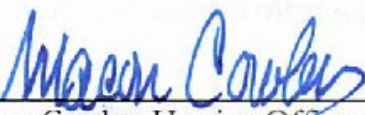
at 4151 Madison Street, Denver, CO 80216. Gomez Decl., ¶12. Respondent was also served via email at cbanuelos9630@gmail.com with the Scheduling Order requiring an Answer to the Complaint by October 30, 2025 and setting a hearing for 2:00 PM November 18, 2025.

3. **Entry of Default.** Respondent has failed to plead or otherwise defend within the time allowed by the rules. Pursuant to C.R.S. § 24-4-105(2)(b), C.R.C.P. 55 and GPAR Rule 3.6.2, the Default of Respondent is hereby entered.


4. The hearing set for November 18, 2025 is vacated. The parties do not need to file prehearing statements as required by GPAR Rule 3.11.3.

5. Unless Respondent moves to set aside the default within ten days, a Judgment by Default revoking Respondent's notary commission will be ordered.

ENTERED this 12th day of November 2025.



Macon Cowles, Hearing Officer



CERTIFICATE OF SERVICE

The undersigned hereby certifies that one true copy of this Entry of Default was sent via email on November 12, 2025 to the following:

Robert W. Finke, Esq.
Graham T. Gerhart, Esq.
First Assistant Attorney General
Assistant Attorney General
Financial and Community Safety Unit
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Respondent

/s/ N. B. Porte

Nathan Borochoff-Porte, Administrative Court Clerk