STATE OF COLORADO SECRETARY OF STATE Administrative Hearing Office 1700 Broadway, Suite 550 Denver, CO 80290

Case number:

2025 AHO 31 (Notary)

IN THE MATTER OF:

THE SECRETARY OF STATE OF THE STATE OF COLORADO,

Petitioner

v.

CARMEN BANUELOS, NOTARY PUBLIC ID NO. 20204037091,

Respondent

SCHEDULING ORDER

- 1. On October 1, 2025, the Notary Division of the Colorado Secretary of State filed a Notice and Complaint with the Administrative Court. The rules that apply to this case are the General Policies and Administration Rules (GPAR) in 8 CCR 1505-3. These rules are available here: https://www.coloradosos.gov/pubs/rule_making/CurrentRules/8CCR1505-3General.pdf
- 2. **Answer date.** Respondent shall file an Answer to the October 1, 2025 Complaint that meets the requirements of GPAR 3.6 and C.R.C.P. Rule 12 on or before Thursday, October 30, 2025.
- 3. **Hearing date.** Hearing in this matter, pursuant to §24-4-105, C.R.S. is hereby scheduled for Tuesday, November 18, 2025 at 2:00 PM in the hearing room of the Secretary of State at 1700 Broadway, Suite 550, Denver, Co 80290.

SO ORDERED this 6th day of October 2025.

Macon Cowles, Hearing Officer

CERTIFICATE OF SERVICE

The undersigned hereby certifies that one true copy of this Scheduling Order was sent via email on October 7, 2025 to the following:

GRAHAM GERHART, Esq.
Assistant Attorney General
Public Officials Unit, State Services Section
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Counsel of Record

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Respondent

/s/ N. B. Porte

Nathan Borochoff-Porte, Administrative Court Clerk