



COLORADO SECRETARY OF STATE
REFERRAL FORM
MUNICIPAL CAMPAIGN FINANCE COMPLAINT

Pursuant to section 1-45-111.7(10), C.R.S. a campaign and political finance (CPF) complaint alleging a violation of municipal CPF law may be referred to the Colorado Secretary of State for review and investigation if grounds for referral are met. This form must be included with any complaint being referred and will be made public on the Secretary's website.

Also, pursuant to section 1-45-111.7(10), C.R.S, **each municipality must cooperate with the Secretary of State's office in addressing the complaint including responding to inquiries and providing documents and information.**

Municipality: _____

Statutory Municipality Home Rule Municipality

Name of Municipal Staff Making Referral: _____

Email address: _____

Phone: _____

Clerk's Initial Review:

Date Complaint Received by Clerk: _____

Date Initial Review by Clerk Completed: _____

Basis for Referral:

Conflict of interest (must meet all criteria)

- Statutory or Home Rule Municipality.
- Complaint involves a conflict, as defined under 1-45-111.7(10)(I), for clerk or clerk's staff.
- Municipal ordinance allows referral for conflict of interest.
- Municipality provided the Department a copy of the ordinance 180 days or more prior to the municipal election at issue.

No local enforcement structure (must meet all criteria)

- Statutory Municipality (not permissible grounds for home rule municipalities).
- Municipal ordinance allows referral due to no local enforcement mechanism.
- Municipality provided the Department a copy of the ordinance 180 days or more prior to the municipal election at issue.

Respondent's Information (the person or entity alleged to have made the violation):

Name: _____

Email address: _____ Phone: _____

Describe grounds for referral: conflict of interest or no local enforcement structure:

Summarize the alleged violation including citations of the local ordinances violated:

Please confirm the following is attached:

- Municipal complaint and any attached documents
- Municipal ordinance
- Name of municipal contact for complaint handling
- Documents related to the municipality's initial review and/or determination of a conflict.

X

Printed Name:

Title:

Submit this form and relevant documents via email to:

Colorado Secretary of State Campaign Finance Enforcement

CPFcomplaints@ColoradoSOS.gov Ph: (303) 894-2200 x6338