

DEPARTMENT OF REVENUE

Division of Motor Vehicles – Title and Registration Section

1 CCR 204-10

RULE 20. LICENSE PLATE RETIREMENT

BASIS: The statutory bases for this regulation are sections ~~42-1-102 (24), 42-1-102 (41.5),~~ 42-1-204, 42-3-207(1) (b) (II), 42-3-212(7), 42-3-214(7), ~~42-3-215(7), 42-3-216(7),~~ 42-3-221(6), 42-3-222(6), 42-3-223(6), 42-3-224(2)(a)(b), ~~and 42-3-225(2)(b), 42-3-226(2)(a), 42-3-227(6), 42-3-228(6), 42-3-229(2)(a), 42-3-230(6), 42-3-231(6)(a), 42-3-232(6)(a), 42-3-233(6), 42-3-234(6)(a), 42-3-237(6), 42-3-238(2)(a), 42-3-239(2)(a), 42-3-240(2)(a), 42-3-241(2)(a), 42-3-242(2)(a), 42-3-243(2)(a), 42-3-244(2)(a), 42-3-245(2)(a), 42-3-246(2)(a) and 42-3-247(2)(a),~~ C.R.S.

PURPOSE: The purpose of this regulation is to establish a process ~~to be followed~~ to retire ~~Group Special License Plates, Optional License Plates, and Alumni License Plates license plate types due to the statutory threshold of issued plates not being met, adverse audit findings or any other statutorily supported eligibility for plate retirement as determined by the department.~~

1.0 Definitions

- ~~1.1 “Group Special License Plate” — means a special license plate that is not a distinctive plate and issued to a group of people because such people have a common interest or affinity.~~
- ~~1.2 “Optional License Plate” — means a special plate that has a background consisting of a graphic design representing the state flag of Colorado (commonly referred to as Designer License Plates).~~
- ~~1.3 “Alumni License Plate” — means a special plate that is issued to an alumni association for a private or public college or university located within Colorado.~~
- 1.14 “Issued” – means ~~the total number of vehicles that are currently registered with the defined license plate or within the one-month grace period~~ a defined license plate has been assigned to a vehicle that is ~~or has been~~ registered or the registration is within the one-month grace period provided in 42-3-114, C.R.S.
- ~~1.25 “Retirement” – for the purpose of this regulation means the discontinuing discontinuation of the production and issuance of the Group Special, Optional, or Alumni license plate. manufacture, shipment, new registration, replacement registration and issuance of the defined license plate.~~
- ~~1.3 “Sponsoring Organization” – means the group applying for creation of the Group Special License Plate, or the alumni association applying for creation of the Alumni License Plate.~~
- ~~1.6 “Department” — means the department of revenue of this state acting directly or through its duly authorized officers and agents.~~

2.0 Requirements

- 2.1 ~~To be eligible for retirement, a group special, optional, or alumni license plate must be issued to less than the statutorily defined threshold on the statutorily defined date. A Group Special License Plate, Optional License Plate, or Alumni License Plate is subject to retirement if the minimum number of license plates, based on the date established in the respective statute for the special plate, have not been issued.~~
- 2.2 A ~~group special license plate~~ Group Special License Plate may be retired based on adverse audit findings as a result of ~~an the annual~~ audit performed pursuant to ~~established in~~ 1 CCR 204-140 Rule 16. Group Special License Plate ~~paragraph 3.10~~regulation.
- 2.3 ~~The determination to retire a group special license plate due to the required number of license plates issued is less than the statutory requirement, is an annual review to occur on the effective date as defined in statute and every year after.~~

3.0 Process

- 3.1 ~~The retirement of group special, optional, and alumni license plates that have not met the statutorily required threshold shall be conducted annually based on the effective date and current level of issued plates.~~
- 3.21 ~~At the effective date, the department will perform a statewide query into registrations systems to determine the total number of vehicles registered and plated with issued the license plate designated to be due for review of retirement. Annually, the Department will perform a statewide query for license plates scheduled to be evaluated for retirement to determine the total number of license plates issued under each respective statute.~~
- 3.32 If the query results indicates ~~the outcome of the review is~~ that the license plate ~~is has been~~ issued to the minimum number of vehicles specified ~~more vehicles than required~~ by statute, no further action is required, ~~and normal manufacturing, registering, and plating of vehicles will continue.~~
- 3.43 If the query results indicates ~~the outcome of the review is~~ that the license plate ~~is has~~ not been issued to the minimum number of vehicles ~~issued to the number of vehicles~~ required by statute, ~~at the date of review, it will be established as the plate is~~ subject to ~~eligible for~~ retirement and the process below will be followed.
- A. A complete list of vehicles registered ~~and plated~~ with the license plate ~~that has been deemed eligible identified~~ for retirement will be generated ~~to~~ identifying the license plate number, county of residence, name and address of all registered owners.
- B. At the time the above list is generated, registration and plating systems will be programmed to prohibit new manufacturing, shipping, issuing, or replacement of the plate.
1. ~~Vehicles registered with a license plate that has been deemed required to be retired may retain the license plates until the registrant desires to replace the plate with a non-retired license plate or upon replacement of lost, stolen and/or damaged plates. The department shall not grant request for or manufacturer similar replacement plates. that have been retired, complete replacement with a non-retired license plate shall be the only option given. A letter will be mailed to each registered owner detailing the retirement of the license plate and any information the Department may deem necessary.~~
 2. ~~A letter will be mailed to each registered owner detailing the retirement of the plate, listing the owners' options and any other information the department may deems~~

~~necessary.~~ Vehicles registered with a license plate that has been identified to be retired may retain the license plates until the registrant replaces the plate with a non-retired license plate or upon replacement of lost, stolen and/or damaged plates. The Department will not grant requests for or manufacture replacement plates for the retired plates.

~~C. The department shall notify the license plate sponsor/organization of the retirement of the license plate via certified mail. This letter will contain at a minimum the retirement date, instructions to cease the certification and validation process, discontinue issuing vouchers, instructions that all references about obtaining or any reference to sponsorship of the license plates shall be removed from all organization documentation, newsletters, mailing, websites or any other type of media they maintain. This notification will inform them that their status as the representative and certifying official for the license plate has been terminated~~

~~D. Plates that are required to be retired shall be removed from all license plate inventories and shall be eliminated from the license plate inventory management systems. Retired plates that are in inventory will be destroyed pursuant to the destruction, recycling, or other permanent disposal of license plates in section 42-3-201(6)(a), C.R.S.~~

~~EC.~~ The Department will ~~shall~~ not refund membership fees and/or donations collected by the sponsoring organization, ~~nor use~~ apply them as a credit towards the registration fees charged for ~~the~~ new or replacement license plates.

~~3.54 Sponsoring organizations representing retired license plates may request to re-establish the license plate, six years from the date the plate is deemed retired, and must follow the process and procedures as established by rule for group special and alumni license.~~

3.65 Sponsoring organizations may verify the number of ~~group special~~Group Special, ~~optional~~Optional, or ~~alumni~~Alumni license plates issued for their organization by ~~contacting the State Registrations office~~ accessing the monthly report posted to the Departments' website.

3.6 Sponsoring organizations may appeal the Department's decision to retire a license plate by ~~following the Enforcement and Hearing Procedures established in 1 CCR 204-14.~~ requesting a hearing, in writing, within thirty days of mailing of the notice of retirement. Written hearing requests shall be submitted to the Department of Revenue, Hearings Division, 1881 Pierce Street, Room #106, Lakewood, CO 80214.